



NURSING SERVICES - POSITION DESCRIPTION

POSITION TITLE: Assistant Nurse

JOB CATEGORY: Nursing

QUALIFICATIONS:

Three years diploma after intermediate/2 years practical nurse education program after 12 years of general education with appropriate years of experience as per Minister's Cabinet Decree # 10 (1975).

ACCOUNTABLE TO: Director of Nursing

REPORTS TO: Immediate In charge/Supervisor

ORGANIZATIONAL RELATIONSHIP:

Collaborates with multidisciplinary healthcare team members.

1. POSITION SUMMARY

1.1 To provide a safe standards of quality client care under the direction of the staff nurse.

2. KNOWLEDGE, SKILLS, ABILITIES

- 2.1 Knowledge, skills and ability to perform nursing care.
- 2.2 Knowledge and skills to teach basic self care tasks to client and families.
- 2.3 Knowledge and skills to operate and maintain basic nursing care equipment.
- 2.4 Understanding of the diverse cultural customs and religious beliefs of the clients.
- 2.5 Ability to communicate effectively in English and/or Arabic.

3. RESPONSIBILITIES

- 3.1 Assists staff nurse in all nursing interventions.
- 3.2 Practices nursing in accordance with the client's individuality, abilities, culture and choices.
- 3.3 Performs nursing practice in line with the facility, Federal Department of Nursing and Ministry of Health (MOH) policies, procedures and standards.
- 3.4 Practices nursing in accordance with professional values and moral principles and maintains confidentiality as appropriate.
- 3.5 Communicates client's progress and changes in a professional manner to staff nurse.

- 3.6 Ensures a safe clean environment using established infection control procedures and practices.
- 3.7 Documents all appropriate information in client's records.
- 3.8 Utilizes basic nursing equipment to obtain, validate observation and to keep equipment clean and sterile.
- 3.9 Participates in health teaching and reinforces health education programs initiated by staff nurse.
- 3.10 Participates in nursing Continuous Quality Improvement initiatives, in-service education programs and unit meetings as assigned.
- 3.11 Initiates emergency safety practices and fire safety measures as necessary.
- 3.12 Performs other job related duties as assigned.

I have read and I understand my Position Description. I understand that these responsibilities may be modified to meet arising issues in the health facility.

Signature: _____

Employee

Date: _____

Name (Print): _____

Employee

Facility Name:

Approved by:

Signature:

Review Date: 3 years

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