



## **NURSING SERVICES - POSITION DESCRIPTION**

**POSITION TITLE:** Senior Staff Nurse

**JOB CATEGORY:** Nursing

**QUALIFICATIONS:**

Bachelor Degree in Nursing/Diploma in Nursing with appropriate years of experience as per Minister's Cabinet Decree # 10 (1975) and/or Decree # 9 (1975).

Maintains valid registration in Country of Origin and in UAE.

**ACCOUNTABLE TO:** Director of Nursing

**REPORTS TO:** Immediate In charge/Supervisor

**ORGANIZATIONAL RELATIONSHIP:**

Collaborates with multidisciplinary healthcare team members.

**1. POSITION SUMMARY**

1.1 To assess client needs, plan, implement and evaluate nursing care in collaboration with health care team members.

**2. KNOWLEDGE, SKILLS, ABILITIES**

- 2.1 Knowledge of current and established professional nursing concepts, principles and practices.
- 2.2 Skills required to provide nursing care.
- 2.3 Leadership and management skills.
- 2.4 Understanding of the diverse cultural customs and religious beliefs of the clients.
- 2.5 Ability to communicate effectively in English.
- 2.6 Arabic language is desirable.

**3. RESPONSIBILITIES**

- 3.1 Practices nursing in accordance with professional values and moral principles and maintains confidentiality as appropriate.
- 3.2 Ensures staff performance working within his/her scope of professional responsibility is in line with facility, Federal Department of Nursing (FDON) and Ministry of Health (MOH) policies, procedures and standards.
- 3.3 Acts as a team leader as assigned.

- 3.4 Ensures staff performance of nursing practice is supported by nursing knowledge, research and reflective practice.
- 3.5 Implements nursing care for each client in accordance with client's individuality, abilities, culture and choices.
- 3.6 Documents the nursing care of each client from admission to discharge, in accordance with the general principles and legal requirements for documentation.
- 3.7 Prioritizes client's needs and delegates aspects of nursing care to other nursing personnel within their scope of professional responsibility.
- 3.8 Assesses the quality and appropriateness of client care and supports patients' safety programs.
- 3.9 Collaborates with the multidisciplinary team to ensure high quality client care.
- 3.10 Acts as charge nurse in his/her absence.
- 3.11 Participates in providing health education to the clients and their families.
- 3.12 Promotes an environment which maximizes client's safety by utilizing infection control practices and patients' safety programs.
- 3.13 Utilizes and ensures maintenance of equipment and instruments as appropriate.
- 3.14 Initiates emergency, safety practices and fire safety measures as appropriate.
- 3.15 Participates in Nursing Continuous Quality Improvement initiatives, in-service education programs, unit meetings, and committee functions as assigned.
- 3.16 Maintains appropriate MOH nursing competencies in line with Federal Department of Nursing Competency Guidelines and continues personal professional development.
- 3.17 Performs other job related duties as assigned.

***I have read and understood my Position Description. I understand that these responsibilities may be modified to meet arising needs in the health facility.***

**Signature:** \_\_\_\_\_  
**Employee**

**Date:** \_\_\_\_\_

**Name (Print):** \_\_\_\_\_  
**Employee**

**Facility Name:**

**Approved by:**

**Signature:**

**Review Date:** 3 years

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